

Tip Sheet for CCare Clinics

Is a client eligible for the RH Access Fund?

Can we bill the RH Access Fund for their family planning services?

CIRCUMSTANCE		IS THE CLIENT ELIGIBLE?	CAN WE BILL THE RH ACCESS FUND?	OTHER NOTES
Insurance Coverage	Client has private insurance (either on their own or through their parents)	Yes	Must bill insurance first, unless they've express need for confidentiality.	May balance bill the RH Access Fund the difference between what insurance paid and the RH Access Fund's reimbursement rate.
	Client has OHP	No	No	This would be considered "double dipping" since one of the RH Access Fund's funding sources, CCare, is a Medicaid program.
	Client doesn't know	Maybe	Maybe	Look to see if client has OHP – if they do, they do not qualify for the RH Access Fund. If they don't, they may qualify for the RH Access Fund but you should encourage them to enroll into OHP.
Income	Teen doesn't know parents' income	Maybe	Maybe	Just count the <i>client's</i> income. If the client's income is 250% or below FPL they are eligible.
	Teen's parents' income is more than 250% FPL	Maybe	Maybe	

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Income	Client lives with roommate(s) and doesn't know their income(s).	Maybe	Maybe	Just count the <i>client's</i> income. If the client's income is 250% or below FPL they are eligible
Citizenship/ Immigration	Client's citizenship/immigration status was not verified through the state process.	Yes	Maybe	Contact the enrollee and request citizenship or immigration documentation, and/or submit a birth certificate request (if the client is a U.S. citizen). Once you have the documentation, update their Eligibility Database record. If the updated record indicates the client's enrollment is active, you may bill the RH Access Fund for the enrollee's family planning services.
Client did not enroll	Client declined to enroll	Maybe, but client cannot be forced to enroll	No	Follow normal clinic practices

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	Client's income is over 250% FPL	No	No	
Client did not enroll	Client does not have reproductive capacity	No	No	Follow normal clinic practices
	Client has OHP	No	No	Bill OHP
	Error with Enrollment Form (e.g. not given chance to enroll, no signature, etc.)	Maybe	No	DO NOT BILL THE CLIENT Next time the client is in the office, correct the error and enter the corrected Enrollment Form into the Eligibility Database. If the updated record indicates the client's enrollment is active, you may bill the RH Access Fund for the family planning services they received during their enrollment period.
Client does not want their	Client has private insurance (either on their own or through someone else)	Maybe	If they are enrolled, yes	If the client is enrolled in the RH Access Fund, complete the CVR and enter Explanation Code (or TPR code) "OT" in Section 17A.

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insurance billed	Client has OHP	No	No	Bill OHP fee-for-service
Client does not want their insurance billed	Client has both Private Insurance and OHP	No	No	Bill OHP Complete the CMS-1500 claim form entering " <u>N/C, Confidential</u> " in box 9. Mail the hard-copy claim to: Attn: Judy Brazier PSU Lead Worker, OHA/Claims 500 Summer Street, NE E-44 Salem, OR 97301
Insurance paid separately for visit and supplies	<u>Total</u> paid by insurance is less than what RH Program would have paid	N/A	If client is enrolled	If the client is enrolled in the RH Access Fund, "balance bill" the RH Program the difference between what insurance paid and what the RH Program would have paid. DO NOT BILL THE CLIENT